

**SLMC Board Meeting
Sask Abilities Council
1410 Kilburn Avenue
November 30th, 2006**

In attendance:

Dot Hyde	Radius Community Centre
Becky Kuffner	Can-Sask Advanced Education and Employment
Janine Baumann	Sask Abilities Council
Tim Helfrich	Saskatoon Open Door Society
Janet Uchacz-Hart	Saskatoon & District Industry Education Council
Diane Cohoon	Saskatchewan Tourism Education Council
Donna Sully	Can-Sask Advanced Education and Employment
Gisele McCarthy	Can-Sask Advanced Education and Employment
Bev Hellman	Saskatoon Open Door Society
Barry Zimmerman	SREDA
Kathy Maher	QUINT
Kristen Thoms	QUINT
Brian Attig	Saskatoon Tribal Council
Cheryl Thayer	SLMC

- 1. Janet welcomed all in attendance and asked if there were any errors, omissions or Additions to the October 5th, 2006 minutes. Donna Sully noted on the Communications Committee, Loretta Cluett has resigned, Susan Zwarych is on maternity leave and Phyliss Penner is on board. Donna moved the minutes be adopted and Diane seconded.**
- 2. A membership list was sent around for everyone to give their name, organization they represent, and email address.**
- 3. The information sessions have been very well attended. Monique Lischynski, Business Development Manager, Industry and Resources, Nancy Nguyen, Human Resource Assistant from Hitachi Canada and Tom Foster of Industrial Machine gave a presentation on November 23rd on Careers in the Manufacturing Sector. The meeting time change from 3:15 – 4:30 to 3:45 – 5 PM did not have the desired result, namely, to accommodate more teacher attendees, so we will revert back to the original time frame and attempt to have the sessions on the third Thursday of each month at Radius Community Centre who have been very accommodating hosting the events. Sessions were planned from January to May with the following industries respectively: Automotive Repair, Tourism, Mining & Engineering, Agriculture Biotech with Information Technology (Electronics Manufacturing/Assembly) completing the sessions in May. All suggestions for other sectors are welcome.**
- 4. Gisele gave us an update on the Saskatchewan Jobs Initiative website which is currently being revamped. There are two namely, Sask Network and Saskjobs.ca, the latter in the developing stage with links being added daily. Starting in January 2007, the Saskjobs website will push to obtain contacts for recruitment, retention and attraction of employees. The Minister will be sending letters out to target organizations to increase awareness of professionals, management and engineering personnel. There will also be follow-up with secondary and post-secondary institutions. It is important this is done as quickly as possible to capture those in Saskatchewan who are thinking of leaving to obtain jobs elsewhere and to those in Alberta who are thinking of coming to live in**

Saskatchewan so that they be made aware of the opportunities existing in our province.

5. Sub-Committee Updates

Recruitment and Retention – two meetings have been held to date. The first was mainly introductory and to outline a mandate. Committee members are Barry Zimmerman, Darrell Bast, Becky Kuffner, Dot Hyde and Janine Baumann Abilities. They discussed the possible creation of a ‘best practices quick-read handbook’, whether there would be interest in it and if it is doable. The handbook would focus on what is pertinent for the Saskatoon Labour Market through a gathering of resources supplied by employers. Once complete, the information would be loaded onto our website to use and/or download for reference purposes. Barry distributed a Letter of Invitation for Employers and a Welcome Letter which members could distribute to bring more employers to the table. Some funding will be required. Janet met with Darren McDonald from Rawlco Radio Station who said our website is phenomenal with a plethora of valuable information, and that we are missing the boat by not charging some of the links like Workopolis, for advertising, so that may be an option we can look into.

Communications – Committee members are Diane Cohoon, Donna Sully and Phyliss Penner. Diane presented a rough draft of a one-page brochure highlighting events in Saskatoon and why it is beneficial to live in our fair city that could be handed out to employers who in turn would hand out to potential employees. It could be loaded onto the website for downloading. The rough draft looked great and contained valuable information. Janet suggested perhaps the Media Studies students at Mount Royal could work on it and be given an honorarium. Donna asked for feedback by December so they can have the changes completed in January.

Diversity – Committee members are Peggy Vermette, Kristen Thoms, Janine Baumann and Tim Helfrich. They have had a couple of meetings and want to create a ‘Diversity Page’ for the website outlining what it’s goals are and to create links to available resources within Saskatoon for employers to access employees as well as creating other sections with resources for career practitioners. Their goal is to have this complete by January 2007.

Career Awareness and Transitions – Lana Bauer, Janet Uchacz-Hart, Gisele McCarthy and Joanne Eldstrom comprise this committee. Janet and Lana had just returned from a National Sector Council Conference in New Brunswick where valuable contacts were made for the upcoming conference in March 2007. On March 14th, 2007, high school students from all three school divisions, community based organizations and the Battleford Tribal Council will be invited with pre-conference aptitude testing already having been done to tie in the Spotlight On Careers and Summer Youth Internship Program. Parents will also be invited to attend a late afternoon/evening event on that date. March 15th to the 16th, the Career Practitioners Conference will begin. National Sector Councils along with their provincial counter parts will be meeting as an attachment. While in New Brunswick, Janet and Lana found they were very willing to share any and all information and several were very enthusiastic about attending the event. Keynote speaker(s) are not in place but a few are in mind and will be contacted soon.

- 6. Other business** – Janet will be holding a meeting Friday, December 1st @ 1:30 PM to discuss the “Grow Your Own Campaign” and invited interested parties to attend for a strategic planning session.

7. The meeting was adjourned.