



Job Order Form

Please complete and return to
Career & Employment Services
90 - 23rd Street East
Saskatoon SK S7K 2H6
Job Order Line: (306) 933-5859 Fax Line: (306) 933-7801

EMPLOYER DETAILS

Company Name: _____

Address: _____ Postal Code: _____

Telephone: _____ Alternate: _____ Fax: _____

E-mail: _____ Contact Person: _____

I have access to the Internet and wish to post my own job orders on SaskJobs. Please forward my Login Name and Password. Yes No

JOB ORDER INFORMATION

Job Title: _____

Job Location (City, Town, Municipality): _____

Terms of Employment: Permanent Temporary Seasonal (until) _____

Salary (give range): \$ _____ Hour / Day / Month / Year / Commission & Up

Requirements (What specifics do you need? Education? Certification? Equipment? Tools? Experience? Skills?):

Duties: _____

How to apply: In Person Complete Application Drop Off Resume By Phone Mail Resume
 Fax Resume E-mail Resume Other: _____

SPECIAL NOTES: (Example: No phone calls, Don not show employer name, address, phone number)

PLEASE POST JOB FOR: _____ Hour(s) _____ Day(s) _____ Week(s) _____ Month(s)

Closing Date: _____