

Typical Interview Questions

Qualifications

1. Tell me about yourself and how it relates to this position.
2. What are your qualifications for this position?
3. Why should I hire you?

Work Experience

1. What experience do you have for this type of work?
2. Describe your previous jobs.
3. Which of your previous jobs did you like best/least? Why?

Educational Background

1. Where did you go to school?
2. What education or training do you have that would help you in a job like this?
3. Did you enjoy school?

Accomplishments

1. What do you consider to be your greatest accomplishment?
2. What accomplishments have given you the greatest satisfaction? Why?

Career Goals

1. Where do you see yourself in five years? Ten years?
2. What are your long-term goals? Short-term goals?
3. Why did you choose this career?
4. How can this job help you meet your career goals?

Job Knowledge

1. Why are you interested in this job?
2. What do you think it takes?

Company Knowledge

1. What do you know about our organization?
2. In what ways do you think you can make a contribution to our organization?
3. What do you think it takes to be successful in a company such as this?
4. Why did you decide to apply to this company?

Attitudes, Values & Personality

1. What are your greatest strengths? Weaknesses?
2. How would your past co-workers and supervisor describe you in regards to work?
3. In what type of work environment are you most comfortable?
4. Describe how you work under pressure.
5. What are some of your hobbies and interests?

Ability To Deal With People

1. Do you prefer to work alone or to work with others?
2. How do you handle conflict or differences of opinion?
3. What kind of relationship do you think should exist between you and your supervisor?

Attitude Toward Previous Jobs

1. What was your last job? Can you tell me why you are no longer working there?
2. Why have you changed jobs often?
3. What did you like and dislike about your previous job(s)?
4. How did you get along with your last boss?

Salary & Benefits

1. What salary do you expect to receive?
2. Which do you consider to be more important: making a lot of money, or doing work you find interesting?
3. What salary do you expect to be making in five years?
4. What kind of rewards do you expect to gain from working?

Ending the Interview

1. Are there any other questions that you have?
2. Do you have any questions for me?